



Swimming Taranaki Board Meeting Minutes

Venue:	Logicamm Office	Date:	09/02/2021	Time:	6.15pm
In Attendance:	Donna Bouzaid, Tracey Knofflock, Denyse Salisbury, Sue Darney, Lisa Goble, Kayanna Keenan (audio) Tania Stockman				
Apologies:					

Item	Discussion	Moved/Seconded	Responsibility	Date:
Conflict of Interest	Donna & Lisa – NAGS funding request			
Confirmation of Previous Minutes	Minutes of the meeting held 12/01/2021	Lisa/Denyse		
Matters Arising:	No matters arising			
Strategic Plan:	<p>Key work streams: Athlete Development: completed Coaching: completed Communication: completed, next stage to be presented Participation: Denyse and Tracey yet to work on, this is urgently required in order for the plan to be finalised.</p> <p>Donna presented the next stage of Athlete Development and Coaching including athlete and coaching pathways.</p> <p>To send latest version of strategic plan to board members</p>		<p>Kayanna/Sue/Tania Denyse/Tracey</p> <p>Tania</p>	<p>March 2021 Jan 2021</p> <p>Immediate</p>
Policies:	<p>FC Cup –approved revised policy as provided by Rowan Williams</p> <p>ST003 Financial Management – approved funding section</p>	Sue/Kayanna		

	ST012 – Regional Champs –change points table to be same as SNZ, removing the additional 10 points for A Final (13/O), to update Club Points trophies: Petrie Cup – Winters Knofflock Cup – 13/O Donna to look into unused trophies to assign one to Club Relay Champs		Tania Donna	Immediate March 2021
Health & Safety	No items to report			
Financial	Financial report as attached To supply a P&L event report at next meeting	Sue/Denyse	Tania	March
Technical	<ul style="list-style-type: none"> • Report as attached • Club relays officials to be finalised asap. • Ribbons to be presented for relays not medals at regional championships, include in meet flyers • Regional meets to have experienced recorders, trainees to be trained at club meets • There should be one meet director to work with recorder, recorder in charge of room, referee to go to MD, MD to recorder. • Interest of officials to be organised by board and then provided to Technical Committee who will finalise placements • Cath Tippett going to Juniors officiating for two sessions, \$40 petrol voucher to be provided 		Technical Committee/Board Tania	4 March 2021 ASAP
Records Officer	No records from Wellington or Hawera swim meets			
Taranaki Events	<ul style="list-style-type: none"> • Club Relays – 20th March Team Manager file to be sent to clubs 			

	<p>Board discussed entry fee and decided there will be no charge as part of the new strategic plan in draft form. Updated flyer to be sent to clubs</p> <p>Inter Club Challenge – 14th February first meet, still need to complete duty/run list. Tania to provide to Denyse time cards, sticks, containers. Denyse asked if Highlands could enter swimmers whom had previously competed at inter club meets however board agreed to be firm on rules following feedback from clubs after last years challenge. Any swimmer that has participated at a regional interclub meet is not permitted to enter.</p> <p>Taranaki Winters – date confirmed for 17-19 September, flyer to be confirmed next month, also to include changes as per 2020 Meet Director report.</p>		Tania	ASAP
			Tania	14 Feb
			Tania	2 March
Flannagan Cup	Minutes of 25/01/2021 as circulated.			
National Events	NAGS – request from Sue Southgate to top up funding, to review once final entry numbers are known			
Transfers	Alina Zabel – Stratford to St Pauls			
General Business	<ul style="list-style-type: none"> Uniform update, new hoodies to be ordered for first time national swimmers once known. ST to provide first hoodie free and then three years later swimmer will be eligible for a second hoodie at no cost. Calendar – reviewed draft, agreed to assign meets to clubs rather than 'squads', it is a discussion between clubs and squads on where funds go, ST are there to support clubs. Donna to create a meet event list. Calendar – to include the ST Long Distance Meet, to discuss with coaches where this would be best placed 		Tania	13 April
			Donna	2 March
			Tania	Immediate

<ul style="list-style-type: none"> • Stratford 28 Feb Meet – want to include 1500 for swimmers qualifying for NAGS, suggest they put it at the end of the meet. • Aquabladz correspondence re scheduling of meets, a response to be sent explaining reasoning behind how our calendar is drafted • SNZ February Admin call debrief (police vetting, passes, H&S, Strategic Plan) – not covered at meeting, Tania to email update to board. • FC Cup sponsor thank you to Bayleys (Tania) 6 on committee • Profits to be put back into the strategic plan – event P&L report for March required. 		Tania	Immediate
		Board	Immediate
		Tania	Immediate
		Tania	Immediate
		Tania	2 March

Future Meeting Dates:

9 March 2021	Zoom
13 April 2021	Logicamm Office – 6.15pm (Technical Committee in attendance)
11 May 2021	
8 June 2021	
13 July 2021	
10 August 2021	
14 September 2021	
12 October 2021	

Signed as a true and correct record:  Date: 9 March 2021